

“The growing body of research on effective schools has consistently pointed to the importance of responsible, assertive, and visible in-school leadership to school success.” - Sergiovanni

Welcome

The New Administrators Institute is designed to help you gain collegial and professional support and enhance your skills not only to succeed, but also thrive, in your new position. During the full day and two major sessions of the Institute, you will have the opportunity to network with, and learn from, respected practicing administrators and statewide educational leaders.

Follow-up Programming...

Additional leadership programming, capitalizing on the knowledge of veteran administrators, will be offered to participants throughout the year.

We're Eager to Meet You...

And we're pleased to help you begin, or continue, your journey as an educational leader!

Please note that the July 13 New Administrators Institute is for all administrators, except superintendents. A separate brochure for the July 14 event for superintendents will be sent at a later date.

sai
School Administrators of Iowa
12199 Stratford Drive
Clive, Iowa 50325-8146



New Administrators Institute
July 13 and August 12 & 13, 2009

New Administrators Institute

An Institute for superintendents will be held July 14 in Ames. Watch for a separate brochure.



July 13, 2009
Sheraton West Des Moines
1800 50th St.
West Des Moines

August 12 & 13, 2009
Polk County Convention Complex
501 Grand Ave.
Des Moines

Agenda

Please note that the July 13 New Administrators Institute is for all administrators except superintendents. A separate brochure for the July 14 event for superintendents will be sent at a later date.

Monday, July 13 - Sheraton West Des Moines

- | | |
|-------------|--|
| 8:30-9 AM | Registration & Continental Breakfast |
| 9-9:45 | General Session Executive Director's Welcome Student Inspirational Address |
| 9:45-10 | Break |
| 10-11:30 | Administrative Level Group Sessions – What Do I Need to Do Right Away? |
| 11:30-12:30 | Lunch |
| 12:30-2 | Administrative Level Group Sessions – How Can I Balance Management Responsibilities and Leadership for Student Learning? |
| 2-2:45 | Breakout Sessions Harassment and Enrollment, Custody and Student Records Issues |
| 2:45-3 | Break |
| 3-3:45 | The Five Temptations of Leadership |
| 3:45-4 PM | What's Next? |

Wednesday, August 12 - Polk County Convention Complex

(In conjunction with the SAI Annual Conference)

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| 8-8:45 AM | Ethics and Top Ten Legal Issues - Matt Carver, SAI |
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Thursday, August 13 - Polk County Convention Complex

(In conjunction with the SAI Annual Conference)

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|-----------|---|
| 8-8:45 AM | State Initiatives – Kevin Fangman, Iowa Department of Education |
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The SAI Annual Conference will be held on Aug. 12 & 13 at the Polk County Convention Complex. New Administrator sessions will not conflict with Annual Conference programming. New administrators may sign up for both events with this brochure.

Registration

July 13, 2009 - Sheraton West Des Moines
1800 50th St., West Des Moines

Aug. 12 & 13, 2009 - Polk Co. Convention Complex
501 Grand Ave., Des Moines

Name: _____
Title/level: _____
Grades supervised (if applicable): _____
District: _____
Address: _____
City, State, Zip: _____
Phone: _____
E-mail: _____

Indicate any special/accessibility needs:

Registration fee: (check one)

- \$100 for all of July 13, and two one-hour sessions on Aug. 12 & 13.
 \$200 for New Administrators Institute and entire SAI Annual Conference (Aug. 12 & 13)
 \$200 for New Administrators Institute and SAI Pre-Conference (Aug. 11)
 \$300 for New Administrators Institute, SAI Pre-Conference (Aug. 11) and SAI Annual Conference (Aug. 12 & 13.)

Payment: (check one)

- I have enclosed a check for the correct amount; or
 Please send a bill. P.O. no. _____

Please complete this registration form and send or fax it to:

SAI New Administrators Institute
12199 Stratford Drive
Clive, IA 50325-8146
Fax: (515) 267-1066

Registration deadline: Noon, Wed., July 8.

Questions/Cancellation: Call (515) 267-1115 if you have questions or to let us know if you're unable to attend. Notification must be received by Noon on Wed., July 8.

Hotel Accommodations: (for July 13 session)

| Hotel | Price | Phone |
|----------------------|----------------------|--------------|
| Country Inn & Suites | \$79 | 515-223-9254 |
| Sheraton WDM | \$104 (as available) | 888-627-8043 |

(Downtown hotels for August Annual Conference are listed in the August Conference brochure.)